

JAMAICA CUSTOMS AGENCY

DECLARATION CANCELLATION PROCEDURE

Presentation Prepared by: Refunds Branch Date: June 1, 2018

What is a cancellation?

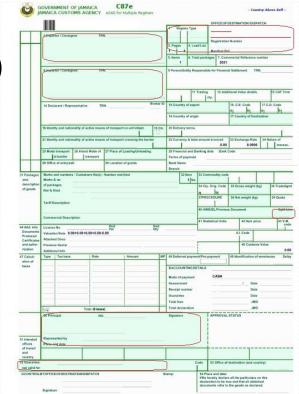
This is a process of removing a validated and assessed declaration and subsequent restoration of the weight and packages previously written off from a waybill.



Accepted Reasons for cancellation of a Paid Declaration

Incorrect Office of Destination/Dispatch (Box A)

- Incorrect Regime Type (Box 1)
- Change of Exporter/Consignor (Box 2)
- >Importer/Consignee (Box 8)
- Principal (Box 50)
- ≻ Guarantee (Box 52)
- Splitting of Waybill





Visit Jamaica Customs Agency Website to request cancellation <u>https://www.jacustoms.gov.jm/cancellation-request</u>

Complete and submit Cancel Request Form

NB: All information must be accurate

Cancel Request Form

Declaration Status: *	Paid v
Customs Office Code: *	JMKWL 🔻
Customs Office Name:	KINGSTON WHARVES LIMITED
Regime Type: *	IM4 •
Procedure Code: *	4000 •
Broker No.:	JOHN BROWN
Declarant/Broker TRN: *	0010010010010
Declarant/Broker Name: *	JOHN BROWN CUSTOMS BROKERS
Importer TRN: *	0020020020020
Importer Name: *	JANE DOE
Customs Declaration No.: *	C12345 The 'C' number.

Cancel Request Form

Date of declaration: *

Commercial Reference number: *

Name of Requester: *

Contact Number: *

Email: *

elect all that applies.

Cancellation: *

May 🔻 25 🔻 2018 🔻

INTERNAL REF #

JOHN DOE

876555555

cbaj00@cwjamaica.com

INCORRECT EXPORTER/CONSIGNOR (BOX 2) INCORRECT DESTINATION/DISPATCH (BOX A) SPLITTING OF A WAYBILL INCORRECT REGIME TYPE (BOX 1)

Reason for Cancellation: *

OFFICE OF DESTINATION SHOULD BE JMKCT INSTEAD OF JMKWL



Complete and register subsequent declaration

Provide declaration reference number

Promissory Note is prepared

Declaration is paid

NB: If additional duties are payable, you are required to be present with same before Promissory Note can be prepared

