THE JAMAICA CUSTOMS AGENCY

Mobile Application – Individual Registration Tidbit

ISD Training

User Registration/Sign Up
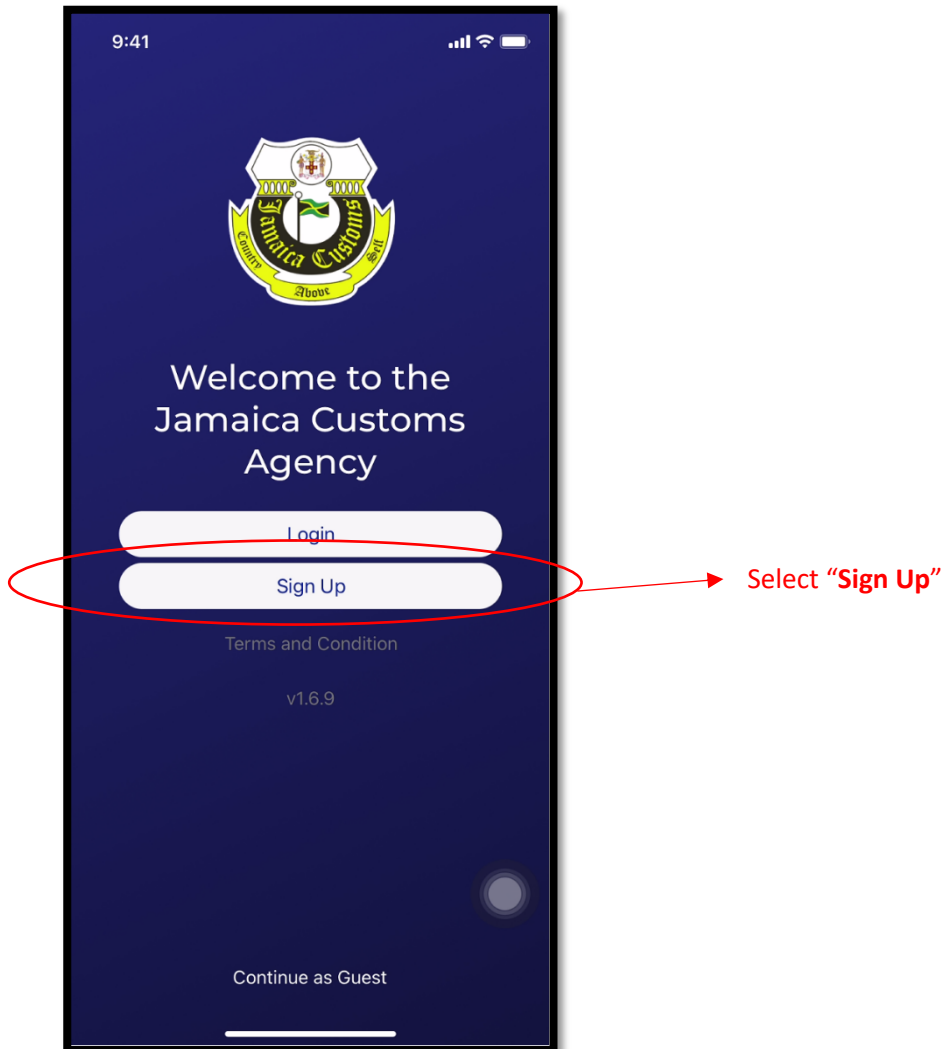
1. Sign Up

Select **"Sign Up"**

Figure 1.0 **Sign Up**

User Registration

The user Sign Up option allows the registration of users as individuals. Once registered the individual can perform the following tasks:

1. Manage Profiles
2. Manage Security Configuration
3. Manage Digital Wallet
4. Access the Duty Estimator
5. Access the Tariff Search
6. Access the Declaration Trace and Trace
7. Access the Declaration Search
8. Pay for associated Detail Declarations
9. Update their profile to any of the following:

   - Broker
   - Broker Clerk
   - Freight Forwarder
   - Courier
   - Exporter
   - JCA Staff
   - Exporter
   - Company

The following data will be captured for Individual user account:

   - TRN
   - DOB
   - Email Address
   - Country
   - Phone Number

User Registration Process

   - Select Sign Up on the Mobile Application Screen (See Figure 2.0).

Select **"Sign Up"**

Figure 2.0 **Sign Up**

Once the user selects "**Sign Up**" the following screen will appear. Proceed to fill out the text boxes: First name, Last name, Email, Password, Confirm Password and click on Sign Up.
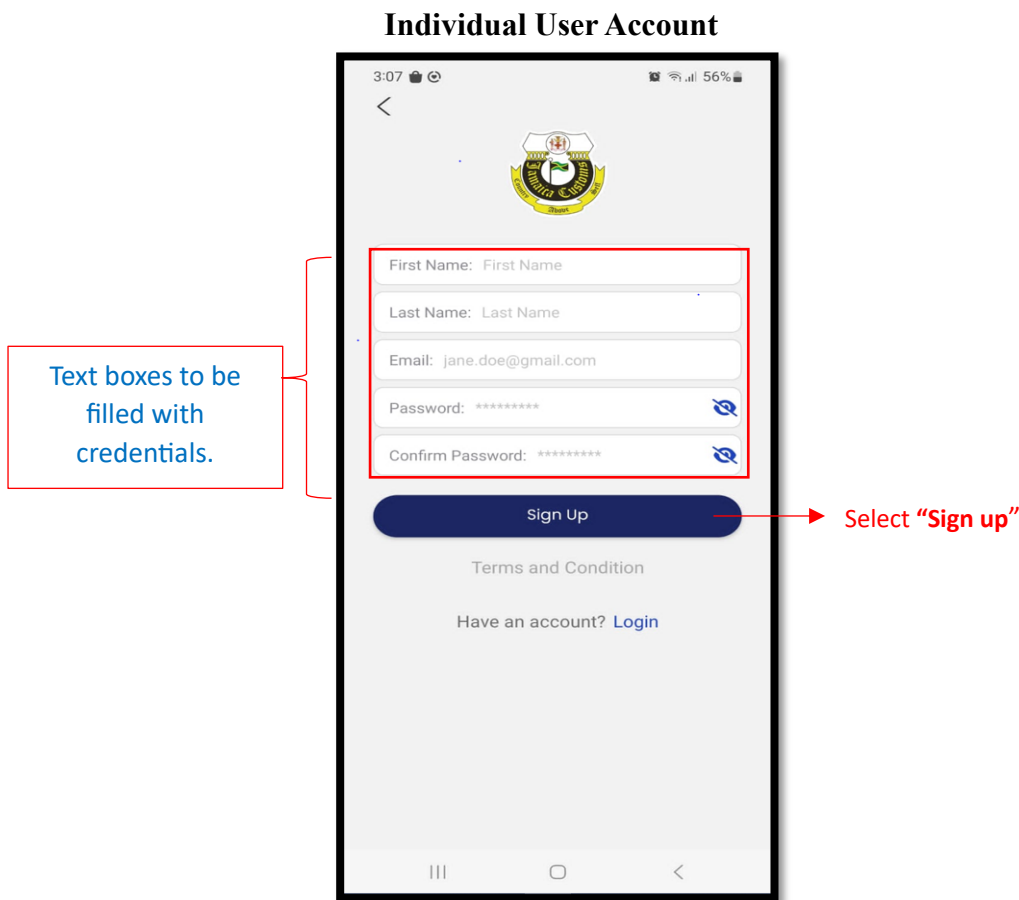
Individual User Account

Figure 3.0 **Individual User**

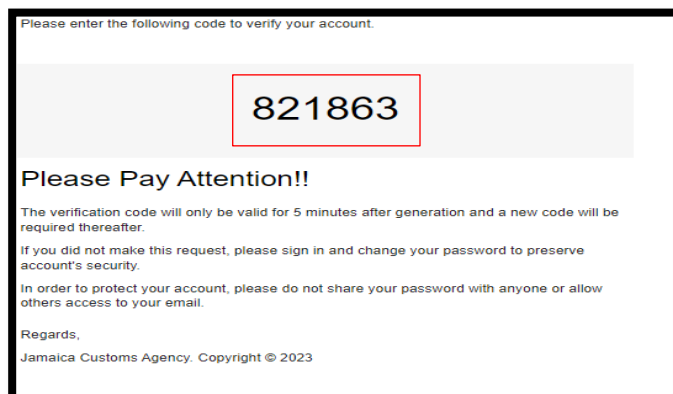After The user select sign up, they will receive a 6 digits verification code via the entered email.

Figure 3.1 **Verification code**

- Proceed to enter the 6 digits verification code to verify user.
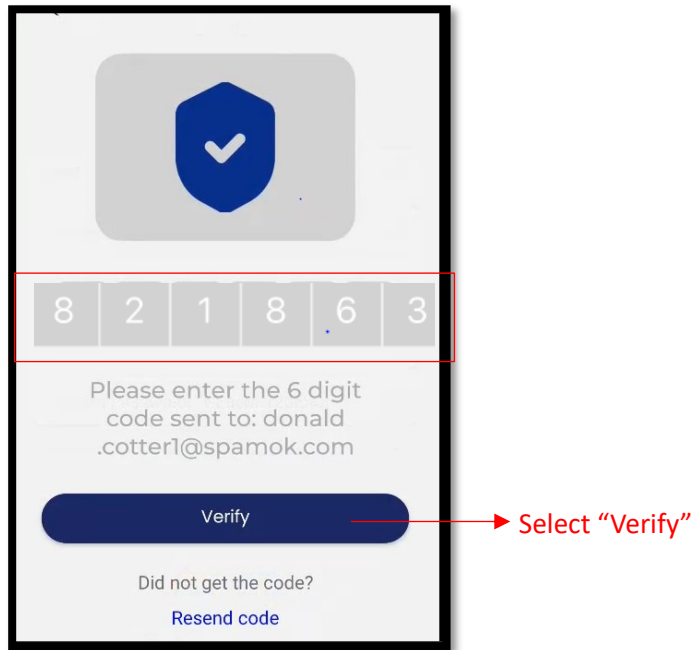

Select "Verify"

Figure 3.2 **Enter Code**

The user individual registration screen will appear next, enter the following Text Boxes.
- Enter First Name, Last Name, Tax Registration# and Contact
- Select Date of Birth from the digital calendar
- Select Country from the drop-down menu.

N.B. The TRN, Names and Date of Birth much match what is on the official TRN for registration to be facilitated.

Individual Registration

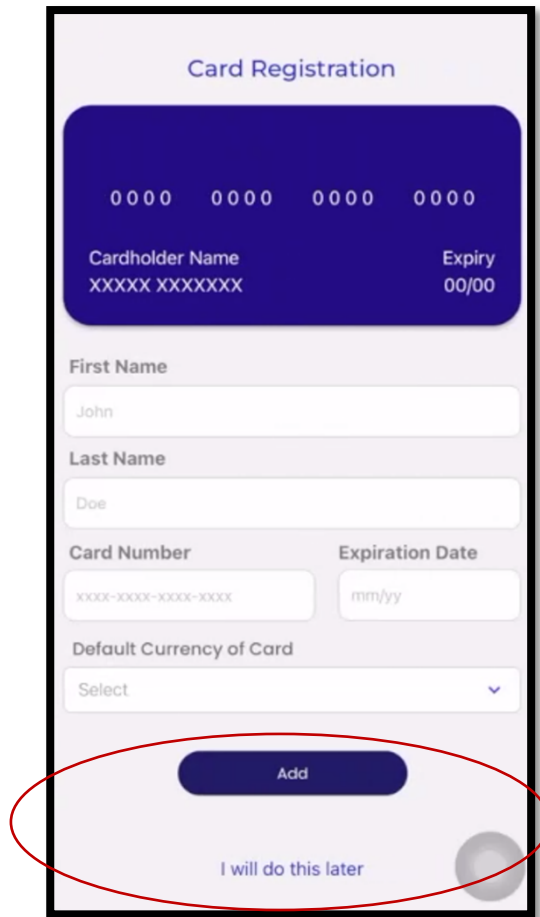Text boxes for inputting the individual registration information.

Select "Continue"

Figure 3.3 **Individual Registration**

The screen will take the user to the Card regisrtration page, to register their credit card. The requirements are;

- First Name
- Last Name
- Card Number
- Expiration Date
- Default Currency of Card

The user have the option to add the card right away or to add the card later.

Figure 3.4 **Card Registration**

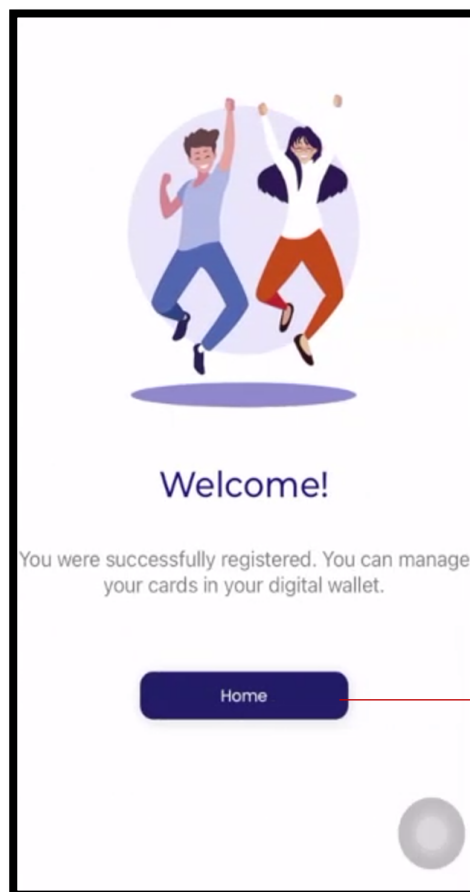Once Regstration is successful, the welcome screen will appear (see figure 4.0)

Figure 4.0 **Welcome Screen**

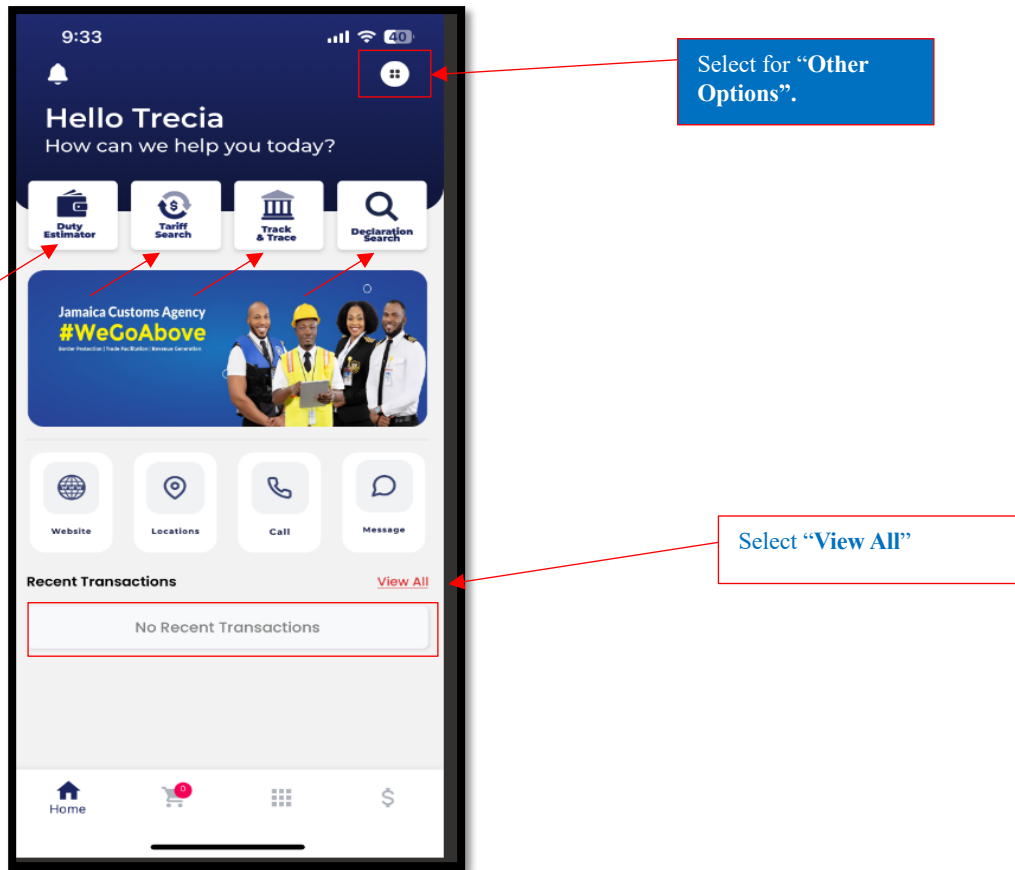Select the home button and the home screen will appear, see figure 5.0.

Select for "**Other Options**".

Select "**View All**"

Figure 5.0 **Home Page**

N.B. Recent Transactions will be populated/displayed once the user pays for a Declaration using the Mobile Application. See figure 23.0.